



FAITH COMMUNITY UNITED CHURCH OF CHRIST

Rental Agreement

Rental Policies: A non-refundable \$50 deposit is required to hold a date/space. Space will be confirmed upon receipt of a signed rental agreement and one half of the monies owed. The final payment is due 7 days prior to your event. Program descriptions and printed publicity for the event must be submitted and approved prior to promulgation. Failure to comply may result in revocation of the rental contract. All program publicity must include the statement: (with the exception of a wedding) | This program is not sponsored by and may not reflect the views of Faith Community United Church of Christ.

Renter's Responsibilities: All aspects of the agreement, including damage costs, are the responsibility of the contract signer. The contract signer is responsible for enforcing the following rules:

- Facilities must be left clean and as they were found.
- Pre-approval is required for food/beverages in the sanctuary.
- No open flames or burning of any substance within the building.
- Rooms not reserved and paid for are off limits.
- Pre-arrangement is required for the use of the PA system and other audio-visual equipment.
- By law, smoking is not allowed inside the building. Persons must be at least 15 feet away from the building.
- Wine and beer are allowed as long as no fee of any type is paid by persons attending. Further, the renter must comply with all tenets of the law regarding alcoholic beverages

Rental Date Preferred: 1st Choice: _____; 2nd Choice: _____; 3rd Choice: _____

Rental Time: _____

Rooms Requested: _____

Total Rental Amount: \$ _____

\$50 Non-Refundable Deposit Paid: _____ Date: _____

Renter's Signature Date